

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
8	12/10/12	Open	Action	11/2/12

Subject: Approving the Fifth Amendment to the Contract with UniFirst Corporation for Garment Rental and Laundry Service

ISSUE

Whether or not to Approve the Fifth Amendment to the Contract with UniFirst Corporation for Garment Rental and Laundry Service.

RECOMMENDED ACTION

Adopt Resolution No. 12-12____, Approving the Fifth Amendment to the Contract with UniFirst Corporation for Garment Rental and Laundry Services.

FISCAL IMPACT

Budgeted:	Yes	This FY:*	\$	15,889.48
Budget Source:	Operating	FY 14: **	\$	38,588.72
Funding Source:	Local	Total Amount:	\$	54,478.20
Cost Cntr/GL Acct(s) or	34/630001			
Capital Project #:	35/630001			
Total Budget:	\$ 54,478.20			

* March 25, 2013 through June 30, 2013

** July 1, 2013 through March 24, 2014

DISCUSSION

Under the Collective Bargaining Agreement between RT and the IBEW, RT is required to bear the total cost of purchasing, maintaining and laundering uniforms for light rail maintenance and bus maintenance employees. On March 9, 2009, the Board awarded a contract to UniFirst Corporation for Garment Rental and Laundry Services. The contract included an RT option to renew for two additional 1-year periods. The two option years must be exercised successively. On January 9, 2012, the Board awarded Amendment 4, to exercise option year 4. Option year 4 ends on March 24, 2013. To exercise its option for a fifth year, RT is required to provide written notice to UniFirst Corporation, no later than 45 calendar days prior to the end of option year 4, of its intent to exercise option year 5, subject to ultimate approval by the RT Board of Directors. Upon the exercise of an option by RT, RT and UniFirst Corporation will execute an amendment to extend the term of the Contract and increase the total consideration.

Approved:

Presented:

Final 12/03/12

General Manager/CEO

Director of Bus Maintenance

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UniFirst Corporation has performed well over the last 4 years of the contract. Their prices, which have remained the same for the 3 years of the original contract as well as the 2 option years, were evaluated at the time of award. The contract was awarded to UniFirst as the lowest responsive and responsible bidder. Staff recommends that the Board approve the option of a fifth year and execute the Fifth Amendment to extend the term of the contract with UniFirst Corporation for garment rental and laundry services and increase the total contract consideration to cover the cost of year 5.

RESOLUTION NO. 12-12-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 10, 2012

APPROVING THE FIFTH AMENDMENT TO THE CONTRACT WITH UNIFIRST CORPORATION FOR GARMENT RENTAL AND LAUNDRY SERVICES

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Fifth Amendment to the Contract between Sacramento Regional Transit District, therein referred to as "RT," and UniFirst Corporation, therein referred to as "Contractor," whereby Contractor agrees to provide garment rental and laundry services for the fifth option year, and the total consideration is increased by \$54,478.20 from \$337,699.20 to 392,177.40 plus applicable state and local sales tax, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said amendment.

BONNIE PANNELL, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary